

**MINUTES OF THE JOINT MEETING OF THE  
FAIRPLAY BOARD OF TRUSTEES AND  
THE FAIRPLAY SANITATION DISTRICT BOARD OF DIRECTORS**

**May 16, 2016**

**CALL TO ORDER WORK SESSION OF THE BOARD OF TRUSTEES**

A work session of the Board of Trustees for the Town of Fairplay was called to order at 5:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane. Trustees present were Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator Tina Darrah, Public Works Director Vaughn Mead, Police Chief Joel Vice, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner and Trevor Messa from South Park True Value.

**Discussion Regarding Shipping Containers**

Police Chief Vice provided a staff report, wherein he stated that the Police Department compiled a list of shipping containers located within the Town of Fairplay in November 2015. This was prior to the adoption of the Fairplay Unified Development Code. Joel went on to say that the UDC prohibits shipping containers within the Town limits and the Police Department will enforce this code. The Chief's written staff report also listed a few viable solutions for the containers that were in Town prior to the passage of the UDC in December 2015 as well as information regarding neighboring jurisdiction's codes relating to shipping containers. Chief Vice also provided a sample letter that could be mailed to the property owners where shipping containers are located.

Trevor Messa, from South Park True Value, addressed the Board and explained that the shipping containers he uses at his store are integral to his business and it would be a hardship on his business if he was not permitted to keep them on site. He rents the commercial space where the store is located and is not able to build additional storage space. He leases the land directly behind his store for storage containers that keep his inventory dry and secure, but he cannot build storage buildings there because he does not own this property.

After much discussion, it was agreed that Town Attorney Phillips would draft an Ordinance for review, allowing storage containers in certain zone districts with certain conditions.

**CALL TO ORDER JOINT MEETING OF THE BOARD OF TRUSTEES AND THE FAIRPLAY SANITATION BOARD OF DIRECTORS**

The meeting of the Board of Trustees for the Town of Fairplay was called to order at 6:00 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by Mayor Gabby Lane who proceeded with the pledge of allegiance, followed by the roll call which was answered by Trustees Scott Dodge, Eve Stapp, Ray Douglas and Frank Just. Also in attendance were Town Attorney Lee Phillips, Town Administrator/ Clerk Tina Darrah, Public Works Director Vaughn Mead, Police Chief Joel Vice, Town Treasurer Kim Wittbrodt, Deputy Town Clerk Claudia Werner and Special Event/ Business Development Coordinator Julie Bullock.

The meeting of the Fairplay Sanitation District Board of Directors was called to order at 6:01 p.m. in the Council Chambers located in the Fairplay Town Hall, 901 Main Street, by President Sage Greising who proceeded with the roll call which was answered by District Board Members elect, Dale Tuggle and Dale Fitting. District Board Members Pat Pocius and Jeni Friedrich were absent.

**AGENDA ADOPTION**

**Town of Fairplay - Motion #1** by Trustee Just, seconded by Trustee Stapp, that the agenda be adopted as amended to move item A under New Business, "Request for Sponsorship for Rural Philanthropy Days", to be placed directly beneath "Approval of Agenda". Motion carried unanimously.

**Fairplay Sanitation District – Motion #1** by District Board Member Fitting, seconded by District Board President Greising, that the agenda be adopted as amended by the Fairplay Board of Trustees. Motion carried unanimously. (District Board Members Pocius and Friedrich were absent.)

**Request for Sponsorship for Rural Philanthropy Days**

April Dawn Knudsen, with the Boys and Girls Club of South Park, and Pat Sohmer, with the Park County Library, presented a request to the Board for sponsorship of Heart of the Rockies Rural Philanthropy Days that will be hosted by Summit County September 28<sup>th</sup> through 30<sup>th</sup>.

**Town of Fairplay – Motion #2** by Mayor Lane, seconded by Trustee Dodge, to approve sponsorship of the Heart of the Rockies Rural Philanthropy Days at the \$250 Supporter Level. A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

#### Swear in New Members of the Fairplay Sanitation District Board of Directors

The Special District Election was cancelled this year because there were not more candidates running for office than there were vacant seats on the Board of Directors, but the new Board of Directors Members do need to be sworn into office.

Mayor Lane administered the Oath of Office to returning Board of Directors Member Dale Fitting and new Board of Directors Member Dale Tuggle.

#### Election of Officers for the Fairplay Sanitation District Board of Directors

**Fairplay Sanitation District – Motion #2** by Sage Greising, seconded by Dale Tuggle, that Dale Fitting be elected as the District Board Secretary/ Treasurer. Motion carried unanimously. (District Board Members Pocius and Friedrich were absent.)

**Fairplay Sanitation District – Motion #3** by Dale Fitting, seconded by Dale Tuggle, that Sage Greising be elected as the District Board President. Motion carried unanimously. (District Board Members Pocius and Friedrich were absent.)

**Fairplay Sanitation District – Motion #4** by Sage Greising, seconded by Dale Fitting, that Dale Tuggle be elected as the District Board Vice President. Motion carried unanimously. (District Board Members Pocius and Friedrich were absent.)

#### FAIRPLAY SANITATION DISTRICT - ADJOURNMENT

District Board President Greising, noting that there being no further business before the Board of Directors, declared that the meeting of the Fairplay Sanitation District be adjourned at 6:20 p.m.

**CONSENT AGENDA** (*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board Members may ask that an item be removed from the Consent Agenda for individual consideration.*)

A. **APPROVAL OF MINUTES** –May 2, 2016

B. **APPROVAL OF EXPENDITURES** – Approval of bills of various Town Funds in the amount of \$140,882.81.

**Town of Fairplay - Motion #3** by Trustee Just, seconded by Trustee Douglas, that the consent agenda be adopted as presented. A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

#### CITIZEN COMMENTS

No citizen comments were offered.

#### PRESENTATIONS

A. Xcel LED Lighting Presentation

Kelly Flenniken and Susan Davis, with Xcel Energy, provided a presentation on Colorado's new LED Street Lighting Program. They provided information regarding the Town's participation options and brought an example of the replacement LED cobra head for existing street light poles. Information regarding potential cost savings was provided based on the number of existing street lights the Town currently has. It was agreed that Staff would schedule this item for a future work session.

#### UNFINISHED BUSINESS

A. Other discussion items

No other discussion items were offered.

#### NEW BUSINESS

A. Pat Stoinski's Request to be on the Agenda

Pat Stoinski was unable to attend the Board meeting and therefore this agenda item was continued to the June 20<sup>th</sup> Board meeting so that she could come before the Board and present her request in person.

B. Should the Board Approve Adoption of Resolution No. 16, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JOSH VOORHIS FOR THE VOORHIS RESIDENCE EXTERIOR PROJECT."?

Town Administrator/ Clerk Darrah stated that this resolution approves an agreement with Josh Voorhis for the Voorhis Residence Exterior Project. Staff has reviewed his application and has found it in compliance with the PIIP rules and regulations. The applicant is requesting \$1,335 towards exterior upgrades that are projected to cost \$5,000.

**Town of Fairplay - Motion #4** by Trustee Just, seconded by Trustee Dodge, to approve adoption of Resolution No. 16, 2016, entitled, "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF FAIRPLAY, COLORADO, AUTHORIZING THE EXECUTION OF A PROPERTY IMPROVEMENT INCENTIVE PROGRAM (PIIP) AGREEMENT BETWEEN THE TOWN AND JOSH VOORHIS FOR THE VOORHIS RESIDENCE EXTERIOR PROJECT." A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

**C. Discussion Regarding SCADA system installation for water system**

Public Works Director Mead provided a written staff report, wherein he pointed out the usefulness of a SCADA system to watch over and operate the water system similar to the system at the wastewater treatment plant. The total estimated cost of these upgrades to our existing water system is \$29,820.67 and installation could be completed within the next two weeks.

**Town of Fairplay – Motion #5** by Trustee Just, seconded by Mayor Lane, to approve the expenditure of \$29,820.67 for the SCADA system installation and upgrades to the water system. A roll call vote was taken: Dodge – yes, Stapp – yes, Lane – yes, Douglas – yes, Just – yes. Motion carried unanimously.

**D. Other new business**

No other new business offered.

**STAFF AND COMMITTEE REPORTS**

Town Treasurer Wittbrodt reported positive feedback from staff and customers using the Xpress Bill Pay software for the first month.

Town Administrator/ Clerk Darrah reported that a special meeting may need to be set to finalize the Town's purchase of the Schlatter land. The Steering Committee for Summit Care Clinic met last Friday and set June 1<sup>st</sup> as the date for a public meeting to be held in the multipurpose room at the South Park School in Fairplay. The grant writer for the Care Clinic NAP is charging \$50,000 and the Town will be responsible for a portion of that expense. Friends of the Fairplay Community, formally Friends of the Fairplay Library, is looking for Town involvement as they work with the South Park Recreation District on plans for a proposed multipurpose community center. A Board goal setting and budget work session, that DOLA representative Greg Winkler will attend, should be scheduled for the week of July 11<sup>th</sup>.

Public Works Director Mead provided a written staff report, wherein he updated the Board on the wastewater treatment plant performance, the water system and street maintenance and repairs.

Police Chief Vice provided a written staff report, where he updated the Board on code enforcement efforts, the Drug Take Back event, and training programs completed and/or scheduled for Police Department staff.

Mayor Lane read a thank you letter from Laura Wedow, South Park High School Mathematics, for Burro Days funding of \$250 for the purchase of graphing calculators for her department.

Trustee Douglas stated that Senator Cory Gardner will be holding a meeting at the Fairplay School campus on May 20<sup>th</sup> at 9:30 a.m.

**FAIRPLAY BOARD OF TRUSTEES - ADJOURNMENT**

Mayor Lane, noting that there being no further business before the Board, declared that the Fairplay Board of Trustees meeting be adjourned at 7:14 p.m.

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Gabby Lane, Mayor

ATTEST:

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Claudia Werner, Deputy Town Clerk